



CALIFORNIA DEBT LIMIT ALLOCATION COMMITTEE

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Sean L. Spear

To: CDLAC Applicants (Issuers) and Project Sponsors

From: Sean Spear, CDLAC Executive Director

Date: January 28, 2014

Re: 2014 DEADLINE REMINDER

The Annual Applicant Public Benefits and Ongoing Compliance Self-Certification and the QRRP Annual Certification of Compliance Form

For All CDLAC-Awarded Bond Transactions

The **Applicant Public Benefits and Ongoing Compliance Self-Certification** (“**Self-Certification**”) form is to be completed by all CDLAC Project Applicants (*Issuers*) for all Projects that were awarded an Allocation and are currently within an existing bond regulatory period and/or compliance period. The Issuer shall complete and submit the Applicant Self Certification form, certifying whether or not the Project meets the terms and conditions of the Project’s CDLAC Resolution. Please note if the ownership has changed since the last form was submitted, the Applicant will need to provide a Legal Status Questionnaire, W-1 Attachment, and partnership organizational chart with principles and officers of each entity of the new partnership identified. The Applicant Self-Certification must be submitted by the Issuer to CDLAC no later than March 1, 2014.

Additionally For All Qualified Residential Rental Program (QRRP) Projects ONLY

The Issuer shall submit the **Annual QRRP Certification of Compliance form** as an attachment to the **Applicant Self-Certification form** (See page 3 of the Applicant Self-Certification form). The QRRP Certification of Compliance form must be completed by the Project Sponsor and submitted to the Issuer who will then forward the form to CDLAC no later than March 1 of each year.

Forms must be submitted to CDLAC in hardcopy via postal mail. Should you have any questions regarding this information, please contact CDLAC Compliance Analyst Richard Fischer @ (916) 654-0184.