

**CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE**  
**Project Staff Report**  
**2013 Second Round**  
**September 25, 2013**

**Project Number** CA-13-144

**Project Name** Ohlone Gardens  
Site Address: 6431 and 6495 Portola Drive  
El Cerrito, CA 94530 County: Contra Costa  
Census Tract: 3870.000

<b>Tax Credit Amounts</b>	<b>Federal/Annual</b>	<b>State/Total</b>
Requested:	\$1,262,827	\$4,209,423
Recommended:	\$1,262,827	\$4,209,423

**Applicant Information**

Applicant: Ohlone Gardens, L.P.  
Contact: Carolyn Bookhart  
Address: 2220 Oxford Street  
Berkley, CA 94704  
Phone: 510-841-4410 Fax: 510-548-3502  
Email: cbookhart@rcdev.org

General Partner(s) or Principal Owner(s): RCD Housing, LLC  
General Partner Type: Nonprofit  
Parent Company(ies): RCD Housing, LLC  
Developer: Resources for Community Development  
Investor/Consultant: California Housing Partnership Corporation  
Management Agent(s): The John Stewart Company

**Project Information**

Construction Type: New Construction  
Total # Residential Buildings: 1  
Total # of Units: 57  
No. & % of Tax Credit Units: 56 100%  
Federal Set-Aside Elected: 40%/60%  
Federal Subsidy: HOME / HOPWA  
Affordability Breakdown by Units and % (Lowest Income Points):  
30% AMI: 15 25 %  
45% AMI: 7 10 %  
50% AMI: 34 40 %

**Information**

Set-Aside: N/A  
 Housing Type: Large Family  
 Geographic Area: North and East Bay Region  
 TCAC Project Analyst: Connie Harina

**Unit Mix**

18 1-Bedroom Units  
 21 2-Bedroom Units  
 18 3-Bedroom Units  


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 57 Total Units

<u>Unit Type &amp; Number</u>	<u>2013 Rents Targeted % of Area Median Income</u>	<u>2013 Rents Actual % of Area Median Income</u>	<u>Proposed Rent (including utilities)</u>
5 1 Bedroom	20%	15%	\$256
5 1 Bedroom	30%	14%	\$234
4 1 Bedroom	45%	45%	\$752
4 1 Bedroom	50%	50%	\$836
3 2 Bedrooms	30%	30%	\$601
2 2 Bedrooms	45%	45%	\$903
16 2 Bedrooms	50%	50%	\$1,003
2 3 Bedrooms	30%	30%	\$696
1 3 Bedrooms	45%	45%	\$1,044
14 3 Bedrooms	50%	50%	\$1,160
1 3 Bedrooms	Manager's Unit	Manager's Unit	\$0

**Project Financing**

Estimated Total Project Cost:	\$26,062,697
Estimated Residential Project Cost:	\$25,241,072
Estimated Commercial Project Cost	\$821,625

**Residential**

Construction Cost Per Square Foot:	\$214
Per Unit Cost:	\$442,826

**Construction Financing**

<u>Source</u>	<u>Amount</u>
Bank of the West	\$14,575,000
City of El Cerrito RDA	\$3,100,000
Contra Costa County MHSA	\$562,430
Contra Costa County HOPWA	\$750,000
Contra Costa County HOME	\$1,440,000
Prop 1C Infill Infrastructure Loan	\$2,860,000
Costs Deferred Until Perm	\$893,654
Deferred Developer Fee	\$200,000
Tax Credit Equity	\$1,681,613

**Permanent Financing**

<u>Source</u>	<u>Amount</u>
Bank of the West	\$725,677
City of El Cerrito RDA	\$3,500,000
Contra Costa County MHSA	\$562,430
Contra Costa County HOPWA	\$750,000
Contra Costa County HOME	\$1,440,000
Prop 1C Infill Infrastructure Loan	\$2,860,000
Deferred Developer Fee	\$200,000
Tax Credit Equity	\$16,024,590
<b>TOTAL</b>	<b>\$26,062,697</b>

**Determination of Credit Amount(s)**

Requested Eligible Basis:	\$14,031,410
130% High Cost Adjustment:	No
Applicable Fraction:	100.00%
Qualified Basis:	\$14,031,410
Applicable Rate:	9.00%
Maximum Annual Federal Credit:	\$1,262,827
Total State Credit:	\$4,209,423
Approved Developer Fee in Project Cost:	\$1,400,000
Approved Developer Fee in Eligible Basis:	\$1,354,888
Investor/Consultant:	California Housing Partnership Corporation
Federal Tax Credit Factor:	\$1.05000
State Tax Credit Factor:	\$0.65684

Per Regulation Section 10322(i)(4)(A), The “as if vacant” land value and the existing improvement value established at application, as well as the eligible basis amount derived from those values, will be used during all subsequent reviews including the placed in service review, for the purpose of determining the final award of Tax Credits.

Per Regulation Section 10327(c)(2)(C), Once established at the initial funded application, the developer fee cannot be increased, but may be decreased, in the event of a modification in basis.

**Eligible Basis and Basis Limit**

Requested Unadjusted Eligible Basis:	\$14,031,410
Actual Eligible Basis:	\$21,391,829
Unadjusted Threshold Basis Limit:	\$14,669,742
Total Adjusted Threshold Basis Limit:	\$20,097,546

**Adjustments to Basis Limit:**

- Required to Pay Prevailing Wages
- Parking Beneath Residential Units
- 95% of Upper Floor Units are Elevator-Serviced

**Tie-Breaker Information**

First:	<b>Large Family</b>
Second:	<b>50.319%</b>

**Cost Analysis and Line Item Review**

Staff analysis of project costs to determine reasonableness found all fees to be within TCAC’s underwriting guidelines and TCAC limitations. Annual operating expenses exceed the minimum operating expenses established in the Regulations, and the project pro forma shows a positive cash flow from year one. Staff has calculated federal tax credits based on 9.00% of the qualified basis, or, in the case of acquisition credit or credit combined with federal subsidies, 3.20%. Applicants are cautioned to consider the expected federal rate when negotiating with investors. TCAC's financial evaluation at project completion will determine the final allocation.

**Special Issues/Other Significant Information:** None

**Legal Status:** Staff has reviewed the Applicant's responses to the questions contained in the Legal Status portion of the Application. No information was disclosed that raised any question regarding the financial viability or legal integrity of the applicant.

**Local Reviewing Agency:**

The Local Reviewing Agency, City of El Cerrito, Community Development Department, has completed a site review of this project and strongly supports this project.

**Recommendation:** Staff recommends that the Committee make a preliminary reservation of tax credits in the following amount(s) contingent upon standard conditions and any additional conditions imposed by the Committee:

<b>Federal Tax Credits/Annual</b>	<b>State Tax Credits/Total</b>
<b>\$1,262,827</b>	<b>\$4,209,423</b>

**Standard Conditions**

The applicant must submit all documentation required for a Carryover Allocation, any Readiness to Proceed Requirements elected, and a Final Reservation. Failure to provide the documentation at the time required may result in rescission of the Credit reservation and cancellation of a carryover allocation.

TCAC makes the preliminary reservation only for the project specified above in the form presented, and involving the parties referred to in the application. No changes in the development team or the project as presented will be permitted without the express approval of TCAC.

The applicant must pay TCAC a performance deposit and allocation fee calculated in accordance with regulation. Additionally, TCAC requires the project owner to pay a monitoring fee before issuance of tax forms.

As project costs are preliminary estimates only, staff recommends that a reservation be made in the amount of federal credit and state credit shown above on condition that the final project costs be supported by itemized lender approved costs and certified costs after the buildings are placed in service.

All unexpended funds in reserve accounts established for the project must remain with the project to be used for the benefit of the property and/or its residents, except for the portion of any accounts funded with deferred developer fees.

All fees charged to the project must be within TCAC limitations. Fees in excess of these limitations will not be considered when determining the amount of credit when the project is placed-in-service.

The applicant/owner shall be subject to underwriting criteria set forth in Section 10327 of the regulations through the final feasibility analysis performed by TCAC at placed-in-service.

Credit awards are contingent upon applicant's acceptance of any revised total project cost, qualified basis and tax credit amount determined by TCAC in its final feasibility analysis.

The applicant must ensure the project meets all Additional Threshold Requirements of the proposed project. If points were awarded for service amenities, the applicant will be required to provide such amenity or amenities identified in the application, for a minimum period of ten years and at no cost to the tenants. Applicants that received points for sustainable building methods (energy efficiency) must submit the certification required by Section 10325(c)(6) at project completion. Applicants that received increases (exceptions to limits) in the threshold basis limit under Section 10327(c)(5) must submit the certification required by Section 10322(i)(2) at project completion.

**Additional Conditions:** None

<b>Points System</b>	<b>Max. Possible Points</b>	<b>Requested Points</b>	<b>Points Awarded</b>
<b>Cost Efficiency / Credit Reduction / Public Funds</b>	<b>20</b>	<b>20</b>	<b>20</b>
Public Funds	20	20	20
<b>Owner / Management Characteristics</b>	<b>9</b>	<b>9</b>	<b>9</b>
General Partner Experience	6	6	6
Management Experience	3	3	3
<b>Housing Needs</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Site Amenities</b>	<b>15</b>	<b>15</b>	<b>15</b>
Within ¼ mile of transit stop, service every 30 min, 25 units/acre density	7	7	7
Within ¼ mile of public park or community center open to general public	3	3	3
Within ½ mile of public library	2	2	2
Within ½ mile of a neighborhood market of at least 5,000 sf	3	3	3
Within 1 mile of a public high school and site is within attendance area	3	3	3
Within ¼ mile of a pharmacy	2	2	2
<b>Service Amenities</b>	<b>10</b>	<b>10</b>	<b>10</b>
LARGE FAMILY, SENIOR, AT-RISK HOUSING TYPES			
Service Coordinator, minimum ratio of 1 FTE to 1,000 bedrooms	3	3	3
Adult ed/health & wellness/skill bldg classes, min. 84 hrs/yr instruction	7	7	7
<b>Sustainable Building Methods</b>	<b>10</b>	<b>10</b>	<b>10</b>
NEW CONSTRUCTION/ADAPTIVE REUSE			
Develop project in accordance w/ requirements of: GreenPoint Rated	5	5	5
Develop project to requirements of: GreenPoint Rated 125	5	5	5
<b>Lowest Income</b>	<b>52</b>	<b>52</b>	<b>52</b>
Basic Targeting	50	50	50
Deeper Targeting – at least 10% of units @ 30% AMI or less	2	2	2
<b>Readiness to Proceed</b>	<b>20</b>	<b>20</b>	<b>20</b>
<b>Miscellaneous Federal and State Policies</b>	<b>2</b>	<b>2</b>	<b>2</b>
State Credit Substitution	2	2	2
<b>Total Points</b>	<b>148</b>	<b>148</b>	<b>148</b>

**Please Note: If more than the maximum Site Amenity points were requested, not all amenities may have been scored and/or verified.**

**DO NOT RELY ON SCORING IN THIS COMPETITIVE CYCLE FOR FUTURE APPLICATIONS. ALL RE-APPLICATIONS ARE REVIEWED WITHOUT RELIANCE ON PAST SCORING.**